

KIPDA DISTRICT EARLY INTERVENTION COMMITTEE MEETING

June 27, 2005

Minutes

K.I.D.S. Center, Louisville, Kentucky

Members/Designees Present: Sue McGill, Eileen Deren, Angie Guest, Barbara Borie, Cindy Holmes, Shawna White, Karen Pass, Ann Finney, Becky Skrine, Sandra Milburn, Melinda Atkins.

Members/Designees Not Present or Represented: Carrie Bearden, Sue Daniel, Christie Dwyer, Mona McCubbin, Lynn Webster, Julie Leezer.

Staff Present: Alicia Dailey, Anne Bolly, Cathy Moser.

Guests Present: None.

SUBJECT	DISCUSSION	ACTION
Minutes	Correction needs to be made to Cathy Moser's report so that it reads that Germaine said that it (the Delay Ranking Scale) was for evaluating the program.	Alicia will make correction.
Point of Entry Report	<p>Cindy Holmes reported for May. 151 referrals received. Child Find activities included Volunteers of America (VOA) homeless shelter (a priority population, per Germaine) and Today's Kids, a pediatric practice in Bullitt Co. Shannon Patterson, new ISC, started employment on 5-31-05.</p> <p>Issues: Two ISCs have resigned, Michele Cocking and Kim Robinson. Cindy is actively interviewing to fill these vacancies ASAP. However, the same hiring difficulties inherent in the First Steps procedures still exist (See April's minutes).</p> <p>Other: Cindy stated that DEIC members could email her and she'll forward the provider database. The POE wants to clean it up. Anne Bolly asked about taking DEIC money to get a display for the POE to do Child</p>	<p>Anne Bolly will follow up on obtaining display. DEIC members agreed that \$1000 should be the spending limit.</p>

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	Find. Angie Guest, Becky Skrine and Karen Pass have had experience with displays and may be asked for help.	
Technical Assistance Team Report	<p>Alicia Dailey reported on the following: 1) Central Office staffing updates: Lisa Dorman, Family Share Administrator; Angie Dorten, Financial Administrator; Anne Swinford will be Acting Part C Coordinator effective 7-1-05; Joyce Robl will be the Early Childhood Branch Mgr effective 8-1-05; new staff person on contract with UK will begin on 7-1-05 who will supervise PLEs, including overseeing mentorships, approving new PLEs and developing an electronic version of the DOCS. 2) Provider contracts will be terminated as of June 30th if Jackie Neal has not received a copy of the IFSP training or orientation certificate. According to Anne Bolly, there are not many who have not done this who still intend on remaining with First Steps. Most providers who have not turned in certificates do not plan on continuing to provide First Steps services. 3) A Code of Ethics Subcommittee will be formed in response to reports of unethical practices to investigate adopting an official code of ethics to investigate adopting an official code of ethics for Kentucky. 4) Policies currently under review: AT Policy, Interpreters Policy, PSC Contact Policy. 5) A workgroup has convened to develop the First Steps six-year plan and review all workgroup all mini-workgroup recommendations from last year. 6) IFSP Extension forms are coming soon to replace the stack of paperwork that is required by the PSC now. 7) The Early Childhood Transition Kickoff training took place on June 22nd. Regional training and technical assistance transition teams were formed to develop and implement transition action plans for all counties for all children aged 0-5. The teams were asked to select a “test” county and Brenda Mullins said that she would help each team develop a transition agreement for that county. Our regional team was represented at two tables and will need to meet as one group to finalize this selection.</p> <p>Anne Bolly and Alicia Dailey reported on the Over the Limits Policy as it affects the use of Medicaid products outside of First Steps. If a child is</p>	<p>The DEIC requested that the state put this Medicaid clarification statement in writing.</p>

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	<p>covered by Medicaid and the IFSP team wants more units, they must go through the Record Review process. Providers who are currently billing Medicaid “outside of the plan” are committing Medicaid fraud, and First Steps risks a Medicaid audit. It also does not look good to OSEP because all EI services are not being documented. We should not base a child’s services on the funding source. Children with Passport should also go through the Record Review process. If Record Review does not approve the requested units, then the team can pursue other Medicaid products.</p> <p>Cathy Moser stated that she is not seeing the primary service provider (PSP) model being used. She thinks that PSCs are trying to do it, but she does not see providers engaging in cross-training. There was a lot of discussion about the consultative model. More training is needed.</p>	<p>Next month, the DEIC will discuss the possibility of hosting another fall mini-conference on applying the consultative model to one’s practice.</p>
Passport Update	<p>Sue McGill stated that they do not have a contract with the state for payment for therapy for children under age 3. First Steps has that contract. If a family opts out of First Steps and the service is medically necessary, Passport may provide it for a limited time. If Passport denies it, the family can appeal. Sue raised a concern about kids receiving services through VNA: In May, Passport informed PSCs that they would need to transition to different therapists. This has not been done. Shawna White explained that PSCs had told families that they could stay with VNA if they found another payor source. Sue stated that most requests to Passport will be denied unless a child is in case management and meets other conditions.</p>	
Treasurer’s Report	<p>Angie Guest reported that the DEIC has spent all of its grant funds (\$1000) for this year. \$350 went to the Clifton Center for the remainder owed for meetings for this current fiscal year. \$650 went to the Clifton Center for meetings for next fiscal year.</p>	
Transition Updates	<p>Shawna White reported that JCPS will have training in September. This will be a joint training with the placement specialists. There is no update for Rural KIPDA - it has not met yet.</p>	
Focused Recruitment	<p>Tabled until next meeting.</p>	

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Other Issues	Infant-Toddler Institute. Providers want to know what the offerings are before they expend funds to attend.	

Next meeting: July 25, 12:00-1:30 p.m.
Board Room, K.I.D.S. Center, 982 Eastern Parkway

Agenda:
Review of Focused Recruitment Form
Passport
Discussion about Hosting Another Fall Mini-Conference
August Meeting Place